Use these steps to create a direct link for Items or Curricula. When users click the link, they will be taken directly to the page in Knowledge Link. If they are not logged in, they will be prompted to log in first.

Create a Direct Link to an Item

In the Admin tab:
1. Click System Admin.
2. Click Tools.
3. Click Direct Link.
4. Click Item Details.
5. Click the Item ID search icon.
6. Enter the Item ID or other search criteria. *For additional information on searching, please see job-aid How to Search and Filter in Knowledge Link.*

7. Click **Search**.

8. Click **Select** for the desired item.

9. Click **Display Link**.
10. Highlight and copy the Direct Link.

11. Test the link by pasting it into your browser.
   (If you are not logged in to Knowledge Link, you will be prompted to log in.)

Display Screen for an Item Detail Direct Link
Create a Direct Link to a Curriculum

In the Admin tab:
1. Click **System Admin**.
2. Click **Tools**.
3. Click **Direct Link**.
4. Click **Curricula**.
5. Click the Item ID search icon.
6. Enter the Curriculum ID or other search criteria. *For additional information on searching, please see job-aid How to Search and Filter in Knowledge Link.*

7. Click **Search**.

8. Click **Select** for the desired curriculum.

9. Click **Display Link**.
10. Highlight and copy the Direct Link.

11. Test the link by pasting it into your browser. (If you are not logged in to Knowledge Link, you will be prompted to log in.)

Display Screen for a Curriculum Direct Link