

<b>GME Policy #: III-E</b>	<b>Graduate Medical Education Policy &amp; Procedures Pennsylvania Hospital</b>	<b>Page 1 of 2</b> Effective: 06-18-08
	<b>Subject: Requests for Duty Hours Exceptions</b>	

**POLICY**

Consistent with Accreditation Council for Graduate Medical Education (ACGME) requirements, programs may apply for an exception to the duty hour standards to not exceed a maximum of ten percent (10%), or from 80 to 88 hours per week averaged over four weeks.

The Graduate Medical Education Committee (GMEC) for The Pennsylvania Hospital of the University of Pennsylvania Health System (PAH) will review and approve all requests by accredited training programs at PAH for exceptions to duty hour limits. Programs granted an exception must have their rationale reviewed by the GMEC annually.

**PURPOSE**

The purpose of this policy is to ensure compliance with ACGME institutional accreditation standards regarding how training programs may make official requests to their respective Residency Review Committees (RRC) for approval of exceptions to duty hour limits.

**SCOPE**


This policy applies to all ACGME accredited programs sponsored by PAH.

**IMPLEMENTATION AND MONITORING**

The implementation of this policy and the monitoring of compliance with this policy is the responsibility of the Designated Institution Official (DIO), Graduate Medical Education Committee (GMEC), the Office of Graduate Medical Education (GME), Departments Chairs and Program Directors.


**PROCEDURES**

1. The program director must submit the educational rationale in writing to the Chair of the GMEC.
2. After review of the request, the program director will be asked to present the request to the full GMEC for approval. No request will be considered unless the program director is present at the GMEC meeting where the request is considered.

Supersedes: GE: 5	 Issued by:
	R. Michael Buckley, MD Designated Institutional Official

<b>GME Policy #: III-E</b>	<b>Graduate Medical Education Policy &amp; Procedures Pennsylvania Hospital</b>	<b>Page 2 of 2</b> Effective: 06-18-08
	<b>Subject: Requests for Duty Hours Exceptions</b>	

3. The GMEC will consider the following with respect to the request: current accreditation status of the program, the nature of the educational activity that necessitated the requested exemption (e.g., conference, didactic session), relationship between the program's educational goals & objectives, information pertaining to how patient safety will be assured within the time period of extended work hours and the requested exception
4. The GMEC will retain records pertaining to the request and document in its meeting minutes the actions taken regarding all requests.
5. In the event the request is approved by the GMEC, the ACGME will be notified per appropriate procedure.

Supersedes: GE: 5	 Issued by:
	R. Michael Buckley, MD Designated Institutional Official