


Step 1: PennKey Quick Start

GO

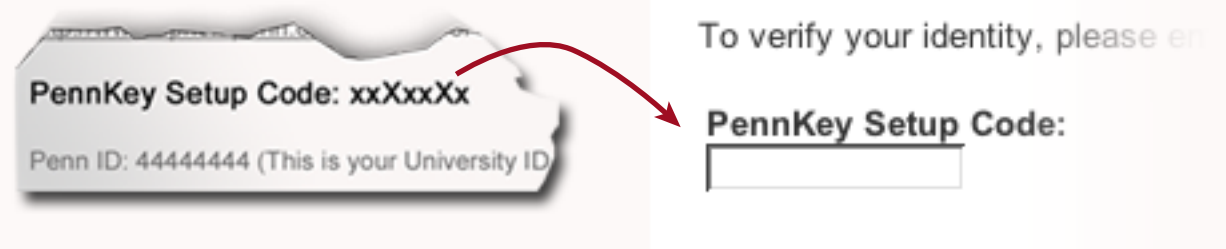
to the PennKey home page at <http://www.uphs.upenn.edu/pennkey/> and click on "Register a New PennKey."



Address:

FIND

the PennKey Setup Code on the letter you received, and type it into the PennKey Setup Code box on the screen.



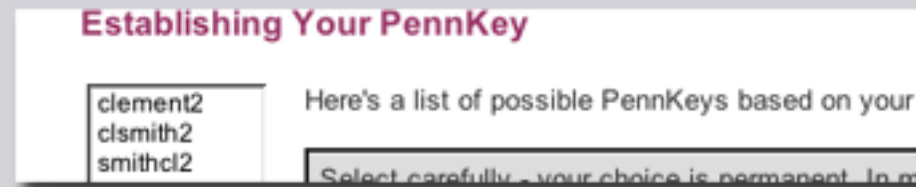
PennKey Setup Code: xxXxxXx
Penn ID: 44444444 (This is your University ID)

To verify your identity, please enter

PennKey Setup Code:

CHOOSE

a PennKey from the list offered to you by the computer.



Establishing Your PennKey

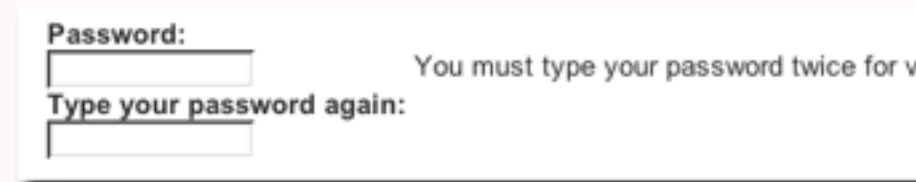
clement2
clsmith2
smithcl2

Here's a list of possible PennKeys based on your

Select carefully - your choice is permanent. In m

CREATE

a unique password following the suggestions given to you on the password page.



Password:

Type your password again:

You must type your password twice for v

WRITE

your new PennKey and your Penn ID number onto the back of the card included with your packet. **DO NOT WRITE IN YOUR PASSWORD.**



The most hassle-free way to retrieve a forgotten password is to enroll **before you forget** in what is known as **Challenge-Response**. To learn more, go back to the PennKey home page at <http://www.uphs.upenn.edu/pennkey/> and click "**Enroll in Challenge-Response.**"